

## [OurPartnerPortal.com](http://OurPartnerPortal.com)

New users to OurPartnerPortal.com will receive an auto-generated email providing the website address to log into [www.OurPartnerPortal.com](http://www.OurPartnerPortal.com) with their user name and a temporary password. When the link is clicked, the user will be asked to select a new password and set up security questions for future account management assistance (e.g., forgot password, unlock account, etc.)

**TIP**, save the new website address to your Favorites for easy access in the future.

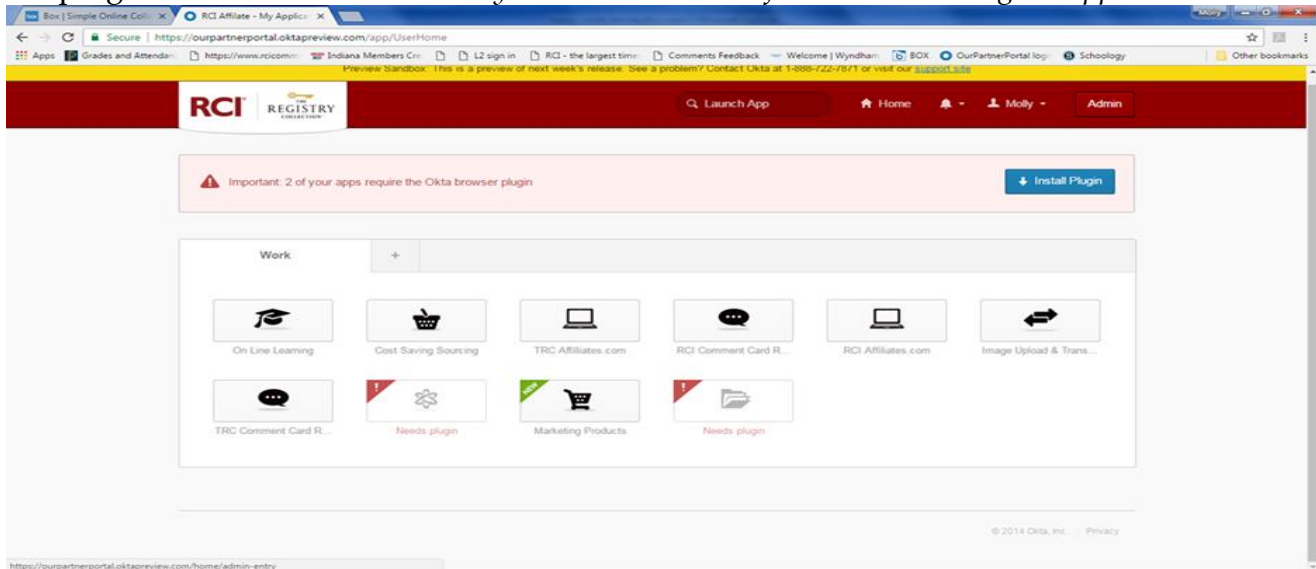
### Miscellaneous Information

- Some applications are region-specific and may not be available to all users. (e.g. RCI eSTORE, RCI Marketplace, RCI eSCHOOL)
- Resortlink, Marketing Products/RCI eSTORE and On Line Learning/RCI eSCHOOL users will sign in as they always have with their individual username and password that is unique to each site.
- Users not registered for Marketing Products (RCI eSTORE) and On Line Learning (RCI eSCHOOL) may self-register on the application's login page as is the practice today.
- If a current OurPartnerPortal.com user gets additional clearance for an application, no automatic email will be generated by the site to inform them. The user will notice the new application button when they sign into OurPartnerPortal.com and a notification message will display.

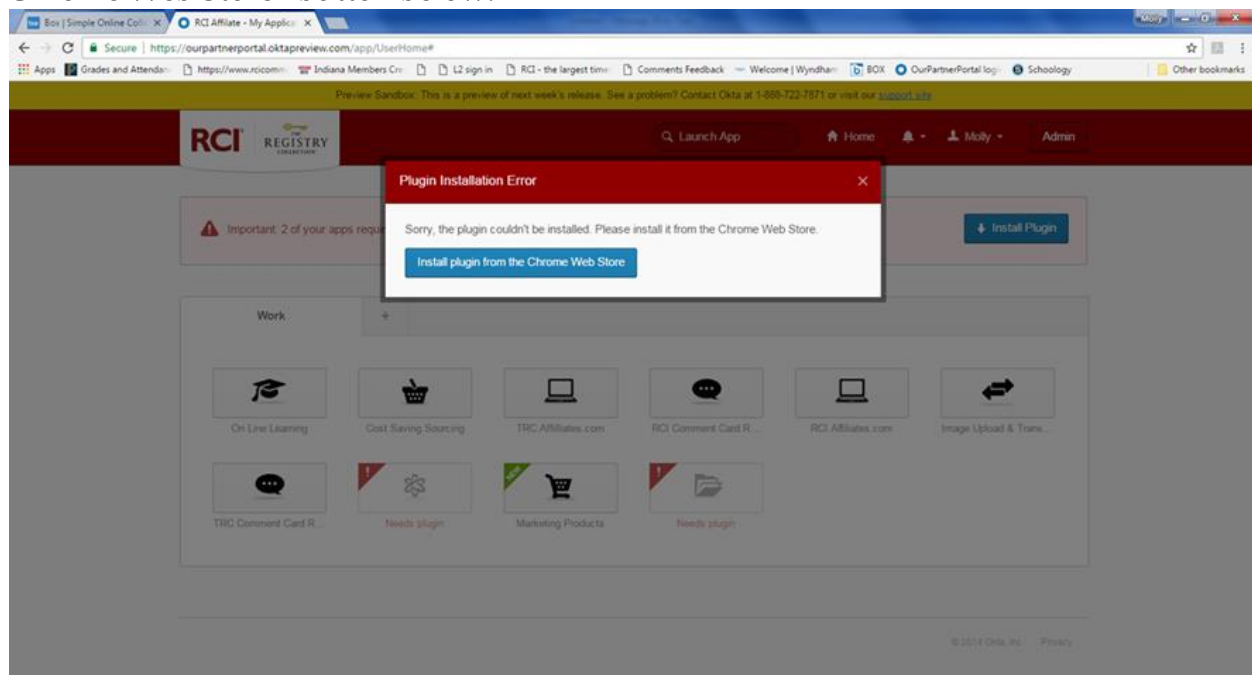
### **IMPORTANT SPECIAL NOTES:**

- Please use Google CHROME as the web browser for OurPartnerPortal.com. Using other browsers may not allow for full functionality on the various websites.
- Users should enroll for the site using an *individual* e-mail address. Generic and shared e-mail addresses are not recommended due to self-management of passwords on the site. If you are unable to have individual user names and passwords on your e-mail network, Hotmail, Yahoo mail and Gmail, among others email providers, allow for free e-mail accounts to be set up.
- **Resortlink and Affiliate Reporting Users** --- Note that a plugin will need to be installed the first time the user clicks the Resortlink and/or Affiliate Reporting applications. This will allow the user to access Affiliate Reporting without having to login again. For Resortlink users, doing this will eliminate the first step of the login process. Users should follow the instructions to install

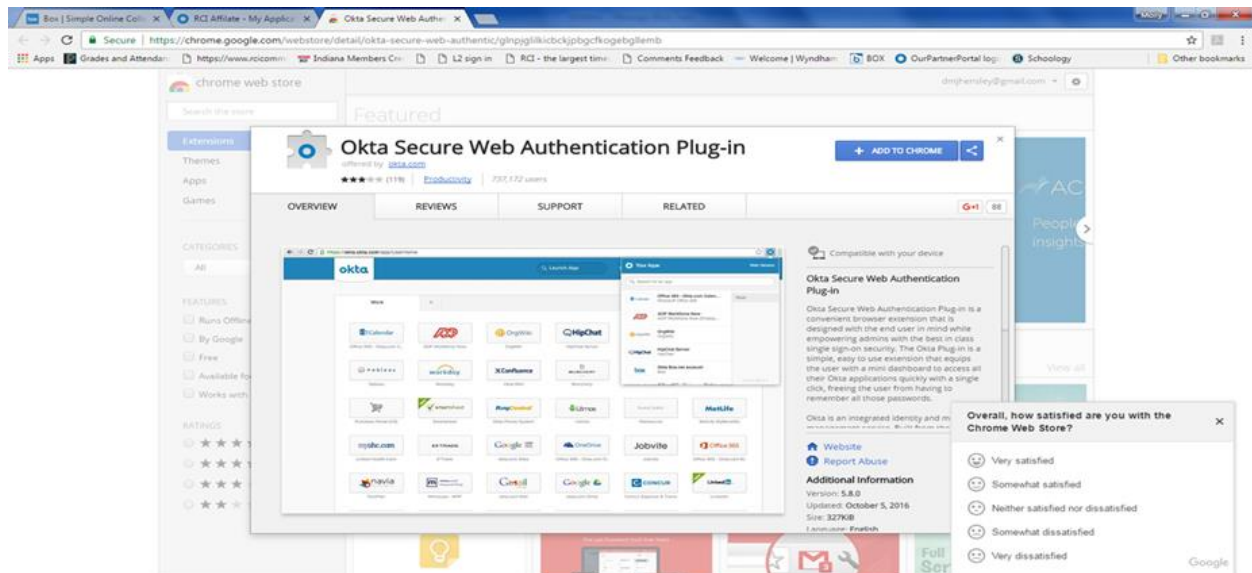
the plugin as directed. *This will only need to be done the first time accessing the application.*



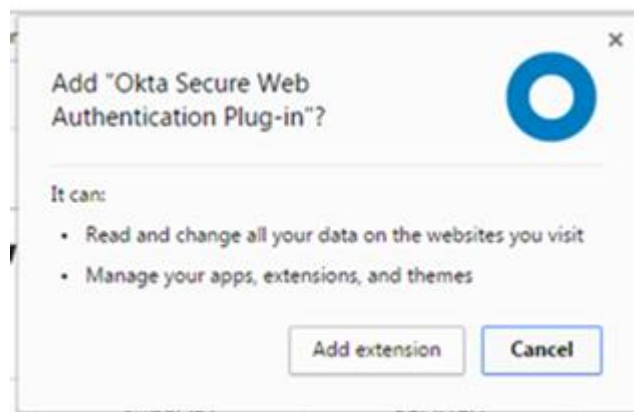
- The user will get the below message if there is a plugin installation error. The user will need to go to the Chrome Web Store to download it. The user should click the “Install plugin from the Chrome Web Store” button below.



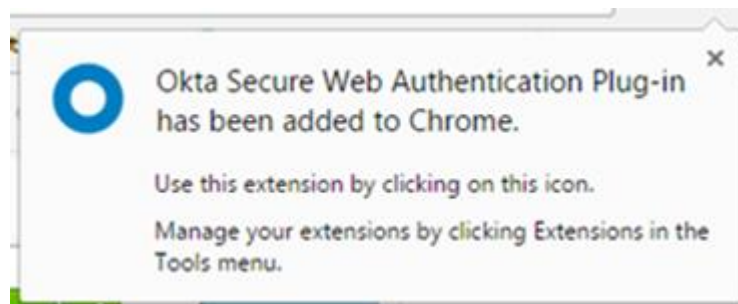
- The below will pop up after clicking the install from Chrome Web Store button. The user should then click the “add to Chrome” button.



- The below will pop up after clicking the “add to Chrome” button. The user should click “Add extension”.



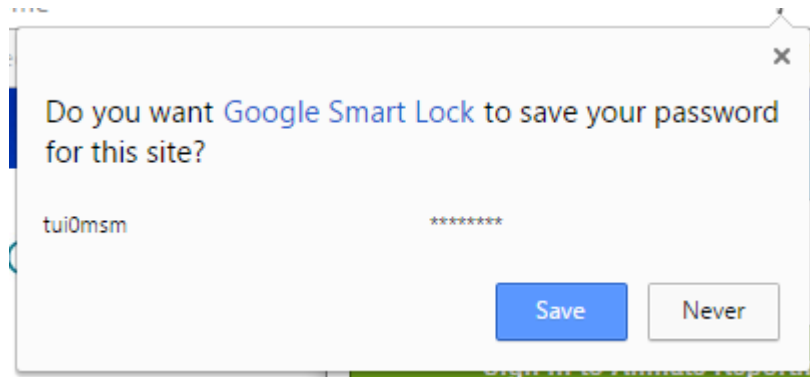
- The below will pop up after clicking the “add extension” button.



- Important note: *the user will need to sign out and back in for the plug in to show as installed.*

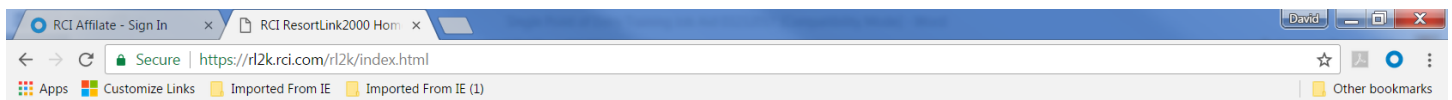
## SAVING PASSWORD ALERTS

Users may get an alert asking if they want to save their password. We recommend clicking the **NEVER** button.



**Resortlink Users** – will still need to login with their TR number and password credentials once they get to the EVS1 Link “green screen”.

**IMPORTANT NOTE for Resortlink Users!!** When using Google CHROME as your browser: Upon reaching this screen, please turn your *Caps Lock button on* before clicking on the Resortlink2000 Session Logon button:



**Welcome to the RCI Connection!**

Click [here](#) to go to RCI eSchool to learn how to use ResortLink® and other RCI Products and Services.

This site will be unavailable on Saturday at 8:45 PM EDT until Sunday at 1:00 AM EDT due to maintenance.  
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Once in the “green screen”, you can proceed to login using your Resortlink user id: TRXXXXX. Please note in order for the Caps Lock to work, it must be turned on *prior to any typing* on this screen. If you type before turning on the Caps Lock, please close out and sign in again and make sure the Caps Lock button is turned on before typing anything.

The screenshot shows a web browser window with three tabs: "RCI Affiliate - Sign In", "RCI ResortLink2000 Home", and "ResortLink2000 - Session". The address bar shows a secure connection to [https://rl2k.rci.com/hc/2012hp58mpOC5bbNC7HLD+J63o\\*x2orq5](https://rl2k.rci.com/hc/2012hp58mpOC5bbNC7HLD+J63o*x2orq5). The browser's toolbar includes "Apps", "Customize Links", "Imported From IE", and "Imported From IE (1)".

The main content area displays a green screen interface with the following text:

```
Signon to CICS                                APPLID CICSPT

RESORT CONDOMINIUMS INTERNATIONAL,LLC PROPRIETARY SYSTEM
AUTHORIZED USERS ONLY

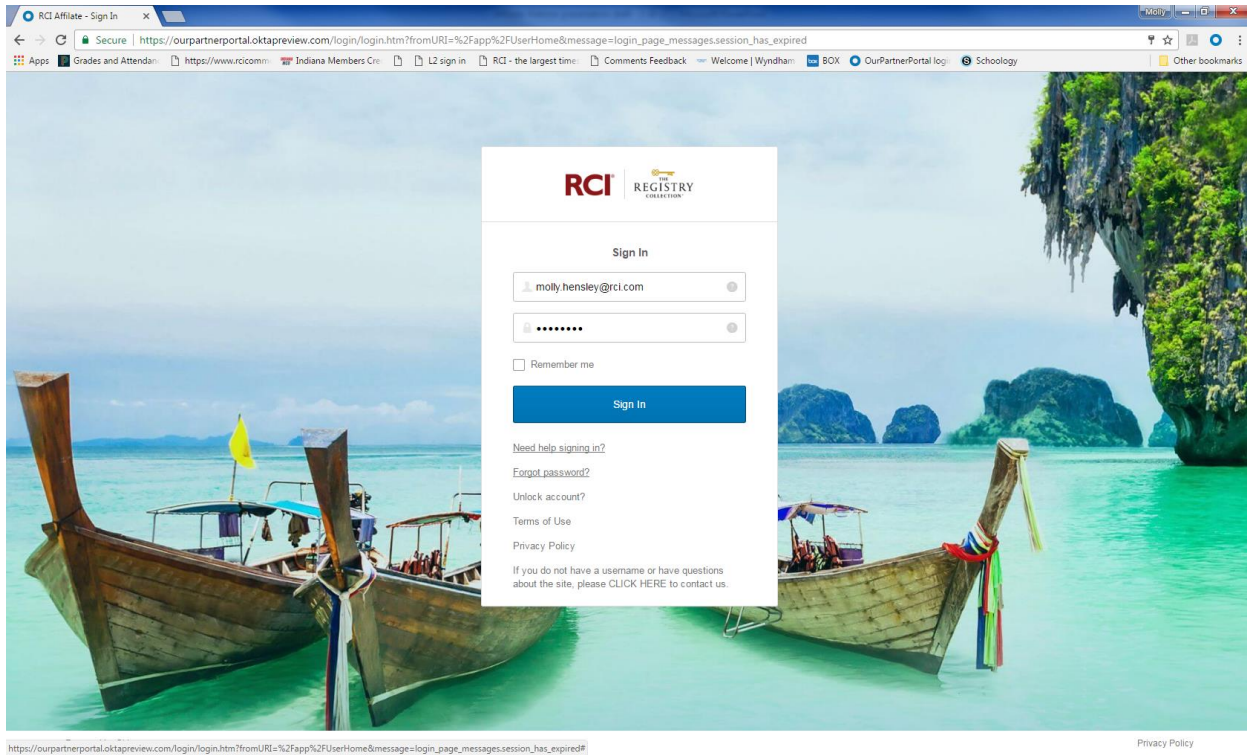
Type your userid and password, then press ENTER:

  Userid . . . .       Groupid . . . 
  Password . . . 
  Language . . . 

  New Password . . . 

DFHCE3520 Please type your userid.
F3=Exit
```

# Self-Managing Your Account



- The “Need Help Signing In?” link on the login page includes options to retrieve your password and/or unlock your account. You will be required to accurately answer the security questions that you answered upon set up in order to reset your password or unlock your account.
- The Privacy Policy and Terms of Use May also be viewed here.
- The above hyperlink will also bring up the “CONTACT US” page for users should they need help with accessing the site.